

**Texas Bond Review Board**

**ANNUAL REPORT OF NONFINANCIAL DATA**

For The Fiscal Year Ended August 31, 2019

**Robert B Latsha II  
Executive Director**

# Texas Bond Review Board

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## TEXAS BOND REVIEW BOARD

Governor Greg Abbott , Chairman  
Lieutenant Governor Dan Patrick  
Speaker Dennis Bonnen  
Comptroller Glenn Hegar

Robert B Latsha II  
Executive Director

December 30, 2019

Honorable Greg Abbott, Governor  
Lisa Collier, CPA, CIDA, First Assistant State Auditor  
Sarah Keyton, Assistant Director, Legislative Budget Board

Dear Governor Abbott, Ms. Collier, and Ms. Keyton:

We are pleased to submit the Texas Bond Review Board's Annual Report of Nonfinancial Data for the year ended August 31, 2019, in compliance with the TEXAS GOVERNMENT CODE ANN. § 2101.0115 and in accordance with the instructions for completing the Annual Report of Nonfinancial Data.

The accompanying report has not been audited and is considered to be independent of the agency's or institution's Annual Financial Report.

If you have any questions, please contact John Perryman, Chief Financial Officer at [john.perryman@brb.texas.gov](mailto:john.perryman@brb.texas.gov) or 512-463-9890.

Sincerely,

A handwritten signature in blue ink, appearing to read "RBL", with a stylized flourish at the end.

Robert B Latsha II  
Executive Director  
Bond Review Board  
[www.brb.texas.gov](http://www.brb.texas.gov)

Unaudited

## Texas Bond Review Board (352)

### SCHEDULE OF SPACE OCCUPIED

For the Fiscal Year Ended August 31, 2019

Location	Address	Lessor	Lease No.	Type	Usable Square Feet	FTEs	Rental Per Month		Actual Annual Cost	Comments
							Cost per Sq. Ft.	Cost per Month		
State-Owned Buildings:										
Austin	William P. Clements			Office	4,319	10	0.00	0.00	0.00	
					4,319	10	\$0.00	\$0.00	\$0.00	

The agency occupies space in a state owned building at no cost to the agency.

Unaudited

**Texas Bond Review Board (352)**

**PROFESSIONAL/CONSULTING FEES AND LEGAL SERVICE FEES**

For the Fiscal Year Ended August 31, 2019

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<b>Name</b>	<b>Type of Service Rendered</b>	<b>Amount</b>
<b>Professional/Consulting Fees</b>		
Texas Public Finance Authority	Consultant Services -Other	\$4,416.00
DCS Services	Consultant Services	\$16,548.00
Amazon Web Services	Other Professional Services	\$321.63
<b>Total Professional/Consulting Fees</b>		<b><u>\$21,285.63</u></b>
<b>Legal Service Fees</b>		<b>\$0.00</b>
<b>Total Legal Service Fees</b>		<b><u>\$0.00</u></b>
<b>Total Professional/Consulting Fees and Legal Service Fees</b>		<b><u>\$21,285.63</u></b>

Unaudited

### Texas Bond Review Board (352)

(Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124)

#### AGENCY 352 HUB STRATEGIC PLAN PROGRESS REPORT

For the Fiscal Year Ended August 31, 2019

HUB Report Procurement Categories	Fiscal 2018		Fiscal 2019		Fiscal 2020
	Agency-Specific HUB Goal	% of Dollars Spent w/HUBs	Agency-Specific HUB Goal	% of Dollars Spent w/HUBs	Agency-Specific HUB Goal
Heavy construction other than building contracts	0.00%	0.00%	0.00%	0.00%	0.00%
Building construction, including general contractors and operative builders contracts	0.00%	0.00%	0.00%	0.00%	0.00%
Special trade construction contracts	0.00%	0.00%	0.00%	0.00%	0.00%
Professional services contracts	0.00%	0.00%	0.00%	0.00%	0.00%
Other services contracts	26.00%	65.68%	26.00%	83.41%	26.00%
Commodities contracts	21.10%	30.64%	21.10%	79.41%	21.10%

Prepared By:



Printed Name:

John Perryman

Phone Number:

(512) 463-9890

Approved by:



Printed Name:

Robert B Latsha II

Phone Number:

(512) 463-1741

(Rev. 10/19)

Unaudited

**Texas Bond Review Board (352)**

**Appropriation Item Transfer Schedule**

For the Fiscal Year Ended August 31, 2019

**ITEM OF APPROPRIATION**

	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
<b>A. GOAL: Protect Texas Bond Rating</b>			
Strategies:			
A.1.1. 13001 Review Bonds Issues	0.00	0.00	0.00
A.1.2. 13002 State Bond Debt	0.00	0.00	0.00
<b>Total, Goal A: Protect Texas Bond Rating</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>B. GOAL: Local Bond Debt</b>			
Strategies:			
B.1.1. 13003 Analyze Local Bond Debt	0.00	0.00	0.00
<b>Total, Goal B: Protect Texas Bond Rating</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>C. GOAL: Private Activity Bonds</b>			
Strategies:			
C.1.1. 13004 Administer Private Activity Bonds	0.00	0.00	0.00
<b>Total, Goal C: Private Activity Bonds</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Net Appropriation Item Transfers</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

This schedule does not include benefit replacement pay, salary increase, budget reduction, or rider transfers.

Unaudited

## Texas Bond Review Board (352)

### INDIRECT COST SCHEDULE

For The Fiscal Year Ended August 31, 2019

A.	Payroll-Related Costs		
	FICA Employer Matching Contribution	\$	50,581.15
	Group Health Insurance	\$	67,229.44
	Employee Retirement	\$	63,970.42
	Salary Increase	\$	-
	Total Payroll-Related Costs		<u>\$ 181,781.01</u>
	Worker's Compensation	\$	-
	Benefits Replacement Pay (BRP)	\$	-
	Total Workers' Compensation and BRP		<u>\$ -</u>
B.	Indirect Costs		
	Bond Debt Service Payments		
	Bond Debt Service Payments	\$	-
	TPFA	\$	-
	Total Indirect Costs		<u>\$ -</u>
C.	Indirect Costs - Statewide Full Cost Allocation Plan		
	Building Depreciation	\$	14,669.00
	Equipment Depreciation	\$	-
	(304) CPA Administration	\$	-
	(304) CPA Fiscal and ITD	\$	2,930.00
	CPA Purchasing & Support (TPASS)	\$	8,619.00
	CPA Rebates	\$	(22.00)
	(313) Dept of Information Resources	\$	-
	(313) DIR RollForward Adjustment	\$	-
	(405) DPS Capitol Security	\$	1,986.00
	(303) TFC Admin	\$	-
	TFC Planning & Asset Management	\$	21,542.00
	OOG BPP & Financial Accountability	\$	11.00
	(809) State Preservation Board	\$	-
	Total Indirect Costs - Statewide Full Cost Allocation Plan		<u>\$ 49,735.00</u>
	<b>TOTAL INDIRECT COSTS</b>		<u><u>\$ 231,516.01</u></u>